

Parish Council Meeting Agenda

Councillors are hereby summoned, and members of the public are invited, to attend a meeting of the Parish Council to be held in the **Ashill Village Hall** on **Monday 4th September 2023** at **7.30pm** for the purposes detailed in the following

1. Apologies

- a) To receive & note any other apologies with reasons for absence.
- 2. Casual Vacancy to note the Parish Council has one remaining Casual Vacancy to be filled by co-option.
- 3. Chairmans' Opening Statement

4. Public Participation

- To welcome members of the public who are invited to make representations & ask questions either in respect of any matter on this agenda or any matter affecting the Parish;
- To welcome & receive reports from County Cllr Sue Osborne (subject to their availability).
- 5. Declarations of Interests / Dispensation Requests to receive any declarations of interest by members in respect of items on this agenda; & to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- **6. Minutes** to approve the minutes of the meeting of the Parish Council held on 7th July 2023 (attached).

7. Planning

a) To note the following planning applications / notifications received since the last meeting:

Application No.	23/01102/OUT
Location	2 Wood Road Ashill Ilminster Somerset TA19 6NP
Proposal	Outline Application with some matters reserved except for Access and Layout for the erection of one dwelling

8. Playing Field

- a) Cllr Fry to present an inspection report for August 2023;
- b) To give consideration of the annual playing field inspection conducted in July 2023.
- c) To give consideration for EDF contract renewal for electricity suplly at Playing Field.
- d) To receive for consideration any other matters regarding the Playing Field.

9. Highways / Footpaths

- a) Cllr Varney to give an update on the meeting with Highways on 23rd August 2023 regarding the A358 dualling project.
- b) Council to appoint representatives for A358 dualling project
- c) To receive for consideration any other matters regarding Highways / Footpaths.

10. Health / Environment / Parish Assets



- b) Cllr Harvey to give an update on notice board replacement at Southtown and also Perspex replacement for village notice board.
- To receive for consideration any other matters regarding Health / Environment / Parish Assets.

11. Village Hall

- a) Mr P Lang to provide an update on the Village Hall roof replacement works and meeting for whole parish with regards to the future of the village hall.
- b) Christmas Tree and light switch on December 2023.
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12. Church

- a) Cllr Pyle to report any matters regarding the Church
- To give consideration for a request from the Coffee and Chat group for a Defib training session.
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13. Communication and processes

- a) To receive consideration for the replacement of the Clerk (closed session).
- b) Upcoming LCN meeting on 21st September 2023 at 7pm.
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14. Finance

- i) To receive for consideration for August 2023 Finance Report (attached).
- ii) To confirm receipt of the 2022/23 AGAR Notification of exemption status received from SBA.
- iii) Clerk to confirm submission of VAT refund will be submitted in September 2023.
- iv) To approve the following payments:

Cost description	Total Value	VAT	Date Paid	Invoice Reference
P.A. Underhill – Works carried out	£354.99	-		Invoice dated 03Jul23
at playing field				
Screwfix – Water repellent sealer	£91.75	£15.30	05/07/23	Invoice no: A12885035011
and brushes for playing field works				
The Playground Inspection	£144.00	£24.00	23/08/23	Invoice: 62870
Company – Outdoor Annual				
Inspection				
Clerk Salary (Q2, Jul to Sept 2023)	£582.92			Due 30th September 2023
– C. Ball				

15. Items for consideration for a future agenda

- Update to standing orders (using most recent NALC model)
- Update to financial regulations (using most recent NALC model).
- Defibrillator replacement funding strategy
- · Council 'mission statement' for landing page of website
- · Review of bank account signatories
- **16.** Next Meeting to confirm the next meeting is to be held on 6th November 2023.



- APC meeting minutes from 7th July 2023
- Finance report to end of August 2023
- Invoices for P Underhill (dated 3rd July 2023), Screwfix (invoice A12885035011, dated 05/07/23), The Playground Inspection Company (invoice 62870, dated 28th July 2023).
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